

DROP OFF & PICK UP POLICY

Purpose: The purpose of this policy is to provide guidelines for picking up and dropping off students at the WSU Charter Academy.

Policy: All students who attend the WSU Charter Academy are required to be checked in and checked out each day by a parent, guardian or other authorized adult. This will be done formally each day inside of the classroom.

Students may only be picked up by those who are authorized. The “Emergency & Release Information Form” in “section 3” of the Registration packet lists this information. Parents or guardians must inform the WSU Charter Academy main office and teacher, in writing, of who is authorized to pick up their student. This information will be checked by the teacher or other staff and the individual picking up will have to show an appropriate photo ID (Driver’s License, Passport, Military ID, etc.). No student will be allowed to leave with any individual who has not been authorized by the parent or guardian.

No student is allowed to be dropped off or picked up outside of the classroom or building. WSU Charter Academy is concerned for the safety of all students who attend.